

### Schedule C – Distress Grant/Loan Application

Service Number	Surname	CF One Number
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Financial distress is deemed to exist when an applicant or a member of his/her family is suffering a financial hardship due to a lack of the necessities of life or when an applicant has personal debts which cannot be met as a result of unexpected demands upon his/her income due to sickness, accident, death, or other unforeseen circumstances or misfortune. The aim of the Distress/Preventive Loan Program is to provide financial assistance to qualifying applicants to relieve or prevent financial distress.

#### TYPE OF ASSISTANCE REQUESTED

	<b>Amount</b>
<input type="checkbox"/> Grant	\$ _____
<input type="checkbox"/> Loan	\$ _____
Repayment term requested	\$ _____
If approved	
<input type="checkbox"/> Fund transfer	<input type="checkbox"/> Direct Payment

#### CHECKLIST OF MANDATORY SUPPORTING DOCUMENTS

- CB Report
- MPRR (if available)
- Proof of all household income (VAC, UCCB, CTB, EI, ELB, LTD, child support etc)
- Creditor statements (CC, LOC, CRA etc)
- Current utility statements
- Bank statements (3 months)
- Current budget (signed by member & spouse)
- Solution budget (signed by member & spouse)
- Copy of support order (if applicable)
- Applicant's statement of circumstances

#### STATE REASON(S) FOR CURRENT REQUEST FOR ASSISTANCE (IN POINT FORM)

#### FINANCIAL COUNSELLOR COMMENTS

I do not support this request for assistance

I support this request in the amount of Grant \$ \_\_\_\_\_ Loan \$ \_\_\_\_\_

Other Comments

Financial Counsellor Signature	Date
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#### SOT OFFICE USE (APPROVAL/DENIAL)

D & P Loan Approval	Grant Approval
Amount \$	Amount \$
Monthly Payment \$	
Interest rate	

Request Denial
NCP <input type="checkbox"/> NDS <input type="checkbox"/> NSL <input type="checkbox"/> NUC <input type="checkbox"/>

#### APPROVING AUTHORITY

Name	Date
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